



PRE-PROPOSAL CONFERENCE

RFP NO.
P10-T32595

2021 WINTER FREEZE DISASTER RECOVERY PROGRAM

March 14, 2023
10:00 AM



Introduction

- Any information pertaining to the RFP including any request for additional information and questions should be addressed to:

Solicitation Contact Person:

Veronica Pacheco, Sr. Procurement Specialist

veronica.pacheco@houstontx.gov

Direct # 832-393-9151

- Email contact information by close of business.
 - Attendee Name
 - Company Name
 - Phone #
 - Email Address

Pre-Proposal Conference Agenda

- Project Summary
- City of Houston – Office of Business Opportunity
- RFP Important Dates and Details
- Evaluation and Selection Process
- General Information
- Disqualifications
- Scope of Work – HCDD
- Questions and Answers
- Adjourn

Project Summary

Single-Family Rehabilitation or Reconstruction

- The City of Houston (“City”) is seeking proposals from qualified firms to perform construction rehabilitation, reconstruction, or both services for eligible low-to-moderate, owner-occupied single-family residences. The City expects Proposer(s) to have knowledge in construction guidelines.
- The City intends to enter into one or more contracts for an agreement term of a three (3) year period with two (2) successive one-year term options to renew for a maximum five-year (5) contract term.
- MWBE Goal: 21% MBE and 8% WBE

City of Houston

Office of Business Opportunity



MWBE GOAL REQUIREMENTS

PAY OR PLAY

RFP Important Dates & Details

- Pre-Proposal Questions Due: Tuesday, March 21, 2023 @ 4:00 PM (CT) to veronica.pacheco@houstontx.gov
- Due Date: Thursday, May 4, 2023 @ 4:00 PM (CT)
 - City Secretary's Office
City Hall Annex, Public Level
900 Bagby St., Houston, TX 77002
 - **One (1) printed original of the Technical Proposal** (signed in **BLUE** ink or electronically) and **Six (6) printed copy of the Technical Proposal.**
 - **Two (2) USB drives** containing electronic copies of the Technical Proposal (sealed in a separate single envelope bearing solicitation number/title).
 - **One (1) USB drive** containing electronic version of the **Price Proposal** (in a separate sealed envelope bearing solicitation number/title).
 - All sealed envelopes and boxes should bear the assigned Solicitation Number (P10-T32595) the RFP title and your company name.

Evaluation & Selection Process

Evaluation Criteria



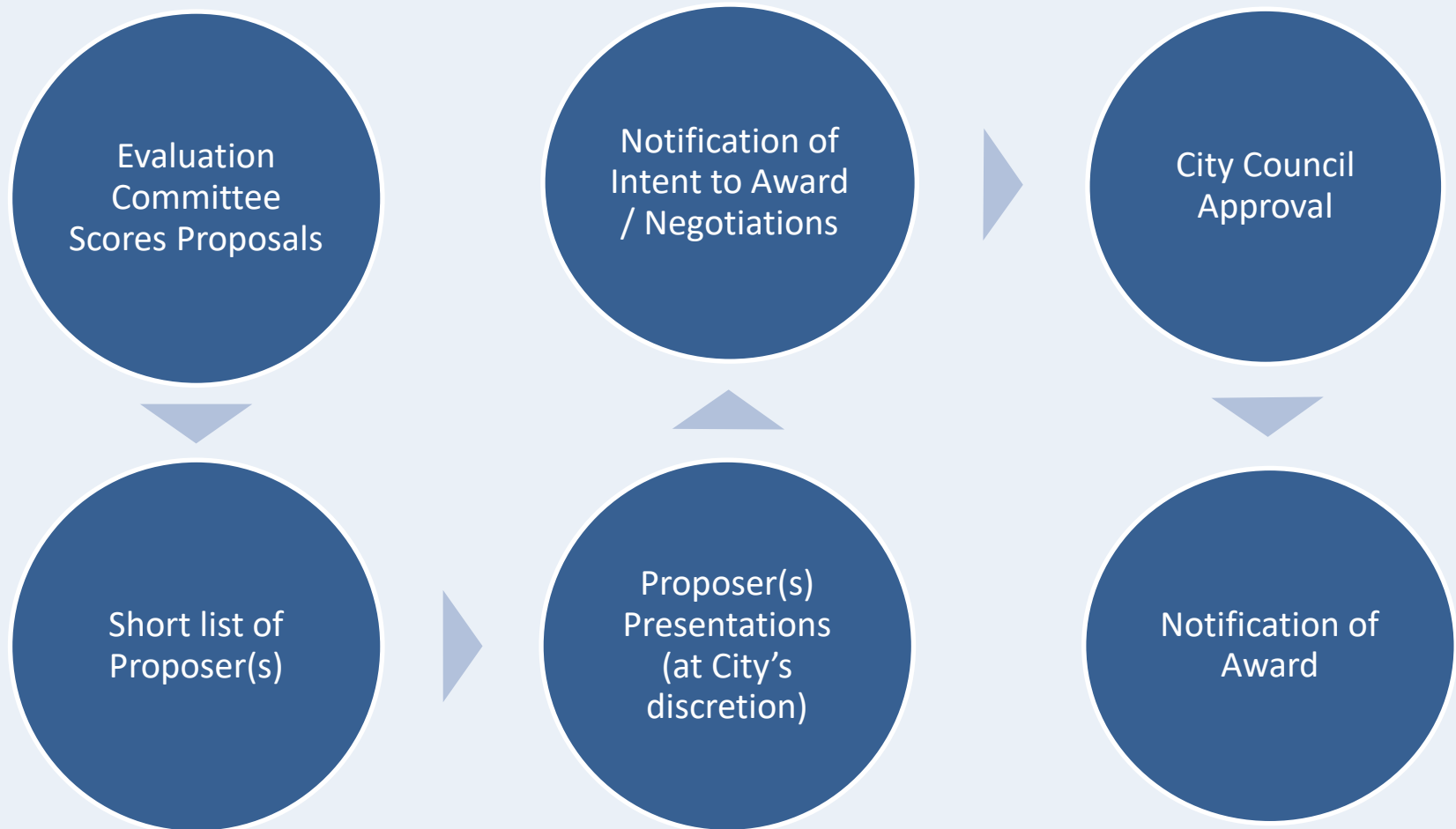
Responsiveness of Proposal

Technical Competence

Price Proposal

Designated evaluation committee will review and evaluate each proposal based on the evaluation criteria listed within the RFP. Submitting a late proposal or not signing and notarizing the Offer and Submittal form are two ways your proposal can be deemed as non-responsive.

Evaluation & Selection Process (cont.)



General Information



Read the entire RFP

- Part IV Submission of Proposal, 2.0 Submission Requirements

Complete and Submit all required forms included in the RFP

- Part VIII Required Forms to be Submitted with Proposal

“No Contact” Period

- Part VI Special Conditions, 1.0 No Contact Period

Disqualifications



Submitting Late Proposal

Violation of the “No Contact” Period

Non-Responsive

Scope of Work

Housing and Community Development Department

Questions & Answers

Questions